Polasaí Iontrála Ghaelscoil Charman 2019

**Basic Information**

This policy is published under the Education Act (1998) to assist parents/guardians who would wish for their child(ren) to attend Gaelscoil Charman. The Chair of the Board of Management and the Principal will be happy to provide clarity on it should that be requested.

**The name and address of the school is:**

Gaelscoil Charman, An Charraig Bhán Thuaidh Loch Garman Y35XW99

Gaelscoil Charman is a primary school under the patronage of An Foras Pátrúnachta na Scoileanna lán-Ghaeilge teo. The school has a Catholic ethos and has classes from Junior infants to 6th class. It is a co-educational school.

The school follows the standard Department of Education & Skills curriculum.

The school is dependant on Department grants and resources. The school follows Department of Education rules and guide-lines.

Responsibility lies with parents to ensure that the relevant steps for registration are completed in line with school policy.

**Steps to register**

1. Application forms can be got from the school secretary or the school website
2. An application form must be completed and returned to the school by the deadline given on the form.
3. The school will seek confirmation in January from parents whose child(ren) have been registered for the next school year.
4. Places will be given in March based on the information given in the application form & in accordance with this policy.
5. In the case of dispute parents can make a Section 29 Appeal.

**Enrolment criteria**

Children must have reached their 4th birthday on April 30th t of the year in which they would be starting school.

Any application for a child whose 4th birthday occurs between May 1st and the 1st day of school will be placed on our waiting list & a place may be offered if a place is available.

**In the case of there being more applicants than places available, the following order of criteria will apply:**

1. Brothers, sisters, half-siblings, foster siblings or adopted siblings of past and present pupils of the school.

2. Children who are reared through the medium of Irish and who can demonstrate in a family based conversation the ability to converse in Irish.

3. According to age; oldest first.

Parents must accept the school policies so that the school may officially register their child(ren). Parents must provide a birth certificate for their child(ren).

**Children who have Special Needs**

We welcome children to our school regardless of their background, religion or special needs. The school may request a report from a doctor, psychologist or another relevant person so that the educational needs of the child can be catered for having accepted an offer of a place in our school. If the relevant resources aren’t available in the school, the school will request these from the Department of Education and Skills.

**The Board of Management**

The Board of Management (BOM) will make a decision in relation to the number of students who will be offered places in Junior Infants on a year by year basis.

**Transferring**

 Because Gaelscoil Charman is the only Gaelscoil In Wexford town every effort will be made to facilitate places for those transferring from another Gaelscoil.

 In other cases parents might wish to transfer their child(ren) from another school to Gaelscoil Charman. While taking into account the right of parents who wish to secure a place in classes other than Junior Infants, the BOM must take their responsibilities to current students into account. The BOM will take the following points into account:

* The number of students in the relevant class. There will be a maximum of 32 students in any one class.
* The educational needs of the children.
* The age group of the child(ren); the earlier a student begins education in an immersion environment, the easier it is for the student to acquire Irish. Support in the home will always be needed to support the student.
* Children who have Special Needs in the relevant class
* We will attempt to accommodate students who are currently attending an in Irish-medium school.

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**Implementation:**

This policy applies having been ratified by the Board of Management. The Board reserve the right to review this policy annually and to amend it when necessary.

Síniú:

 Máire Uí Liatháin

**Chairperson of the Board of Management**

Síniú:

 Áine Uí Ghionnáin

**Principal**

Date of ratification: 12/06/19